**Padbury Parish Council**

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6th September 2023

Dear Councillors and Residents of Padbury,

I hereby give you notice that the Parish Council meeting will be held at the Springfields Pavilion on **Tuesday 12th September 2023** at 7pm.

All Members of the Council have been summoned to attend for the purposes of considering and resolving upon the business to be transacted at the meeting set out below. The public are also invited and are welcome to attend and before the Parish Council meeting there will be a period of public participation.

*Pam Molloy -* Parish Clerk

# AGENDA

# Period of Public Participation

# Co-option

Members have received an application for consideration for Co-option. If successful, applicant to confirm Acceptance of Office and Declarations of Interest and submit signed forms to the clerk.

# Apologies

Members are asked to receive apologies.

# Declarations of Interest

To receive declarations under consideration on this agenda in accordance with the Localism Act 2011 section 32 and The Relevant Authorities (Disclosable Pecuniary Interests) Regulations.

# Minutes

Members are asked to approve the minutes of the meeting of the Parish Council held on the 11th July as a correct record – copy attached PPC/02/23-24.

# To receive updates from Buckinghamshire Councillors

* A413 through Padbury re-surfacing works being carried out.
* 22/03695/AOP – Outline application for up to 81 dwellings

# Sports Field, Play Area and Woodland

* 1. Pavilion – Members to resolve the appointment of GRB Services and a start date of w/c 25/9/23. Members to resolve using PWC Building Control Services for the building regulations, we await costs. Await update on building regulations from the architect, chased 31/8/23.
	2. Pavilion insurance – advised about upcoming works, await response to queries.
	3. Members to review/resolve the request made from the football club regarding contributing towards the cost of temporary showers and a portaloo, as emails circulated on 29/8/23 and 5/9/23.
	4. Car park gate – Members to review/resolve instructions regarding the locking of the car park gate. Also to agree the expectations on tennis club members if there are cars not belonging to them in the car park.
	5. Play area – Clerk to prepare a list of works required.
	6. Play area – Members to resolve if wish to carry out weekly inspections, as email circulated 5/9/23. Volunteer required.
	7. Members to note, zip wire removed. Turf recovering well, may need some minor maintenance.
	8. Members to resolve response to enquiry from Pure Padel.
	9. Woods – Date to be agreed for annual inspection and who will carry out the works.
	10. Tractor/Ride on mower – Ride on mower booked in. Councillor Dickens to update regarding tractor.
	11. Pavilion electricity – Members to review/resolve if wish to renew to a fixed plan, as email circulated 6/9/23.

# Planning

* 1. Members to resolve new applications to be considered at this meeting:
* 23/02475/VRC - Variation of condition 2 (Approved drawings) attached to listed building consent 22/01343/ALB (listed building application for removal and replacement of existing fibre cement slates to main roof, catslide roof and porch roof, lower sill to central dormer window, new windows and associated lead work to 3no. dormer windows and PV panels (inset) to rear roof slope (south east)) -Bennetts Farmhouse, Main Street (circulated 16/8/23)
* 23/02563/APP – Householder application for first floor side extension and garage conversion - 1 Lodge Close (circulated 29/8/23)
* 23/02613/APP – Householder application for erection of two storey part single storey side part rear extension, outbuilding extension, provision for off road parking and associated external works – 6 Main Street (circulated on 31/8/23)
	1. Members to resolve any applications received following the issue of this agenda.
	2. Members to note applications pending consideration and decisions made by Buckinghamshire Council, see list at end of agenda.
	3. Neighbourhood plan – No responses to article in the pump. Councillor Burton preparing a more detailed article.
	4. Parish Council Planning Surgery Dates Aug-Oct 23, as email circulated on 9/8/23.

# Finance

* 1. Members to note the balances for the bank accounts as at the 31st August 2023, are as follows:
* Barclays Community Current account ending 959 £2,800.35
* Barclays savings account ending 970 £53,516.18
* Barclays Millennium Wood account ending 198 £15,373.51
	1. Members to note payments paid between meetings, see list at end of agenda.
	2. Members to resolve to make the following payments:
* P Molloy: £597.99 August salary and expenses (Microsoft subscription). Cheque 102429
* R Gough: £52.50 Caretaker for August. Standing order on 1/9/23
* M Jackson: £50 Securing the gate for August. Standing order on 1/9/23
* F R Morris: £28.49 Petrol for playing field mower. Cheque 102430
* C F Morris: £120 (£100 + £20 VAT) Fuel for tractor. Cheque 102431
* Traffic Technology: £2,820 (£2,350 + £470 VAT) New speed sign. Cheque 102432
* NPower: £25.66 (£21.38 + £4.28 VAT) Street lighting for July. Direct debit 15/09/23
* NPower: £372.67 (£310.56 + £62.11 VAT) Street lighting for July. Direct debit 15/09/23
	1. Members to note the following income: £250 Padbury Pump advertising.
	2. Members are asked to review and agree the Income, Expenditure, Summary and Budget year to date statements as at 31st August 2023.
	3. Audit for 2022-23 – Members to note external auditors signed off on 11/8/23. Notice of Conclusion of Audit published on our website and noticeboard.
	4. Members to agree a date for a meeting to review the draft budget.
	5. Members to resolve updating the bank mandate.

# Other Parish Council Business

* 1. Members to resolve the purchase of a poppy wreath and Christmas tree.
	2. Right of Way lease – current lease has expired. Chased Savills 31/8/23.
	3. Members to consider updating their email address, following PFKs letter.
	4. Anglian Water – Meeting to be arranged . Clerk to update.
	5. Buckinghamshire Council survey for spending plans in 2024-25 – Members to resolve if wish to complete, as circulated 1/9/23.
	6. Members to review their Register of Interest forms, as email circulated on 4/9/23.
	7. 20mph speed limits in Buckinghamshire – Members to resolve if wish to comment, as email circulated 5/9/23.

# Funding

* 1. Tesco – Awarded £500 as came third.
	2. National Lottery Community Fund – application submitted for the new zip wire & springy (£8100) on 25/7/23.
	3. Gawcott Fields Community Solar – possible funding opportunity for cavity wall insulation and loft insulation.

# Contracts and Similar Matters

* 1. Members to resolve going out to tender for the verge mowing.

# 13. Meetings, Events and Training

* 1. A421 Engagement Workshop – 12/9/23 Cllrs Dickens & Green attending
	2. Community Boards Meeting – 29/11/23
	3. NBPPC meeting – 27/9/23
	4. Greener Padbury Group – 27/9/23 at 8pm. AGM – 10/10/23
	5. EWR Local Representative Group – 3/10/23 (in person)
	6. Parish Liaison Meeting – 25/10/23 at 6.30pm

# 14. Maintenance/Environmental Issues

* 1. Jobs around the village – Updated and circulated on 5/9/23.
	2. Greener Padbury Group – Members to resolve the following items within the woods: 1) 6 to 8 signs, size 8 x 10cm, 2) 1 or 2 noticeboards and 3) A material canopy to be erected in the forest school area, as details circulated on 31/8/23.

# 15. Highways

15.1. Traffic Calming Measures – Application via Buckinghamshire Council

Community Boards – await an update. Traffic Calming measures brochure – final draft being signed off as at 31/8/23.

15.2. Members to note new speed sign has been installed.

15.3. Members to note enforcement moving traffic restriction camera has been

 approved for Lower Way/A413 junction.

# 16. Matters dealt with between meetings

16.1. Response to NBPPC regarding concerns to be raised with Buckinghamshire

 Council Planning at meeting being held in August.

16.2. Greener Padbury Group – Insurance queries answered and risk assessments

 updated satisfactorily for the scything course.

16.3. Pavilion – Following site visits, changes to the specification agreed.

16.4. Pavilion – Emailed insurers on 21/8/23 to advise about the building works.

16.5. Agreed to put the application for funding via the football association on hold.

16.6. Agreed revised wording for potential S106, as email circulated on 9/8/23.

16.7. Pavilion – Agreed accessible areas for football club during building works, as

 emails circulated on 23/8/23.

16.8. Agreed to the football club using the pavilion on the 8/9/23 for a presentation.

16.9. Agreed to the football club fitting shelving in the garage.

16.10.Bus Shelter – D & A Sheds kindly replaced the broken window at no cost

to the parish council.

# 17. Dates of next meetings - Members to resolve changing the December meeting to the 5th due to Village Hall availability.

12th December, 13th February, 16th April & 14th May

Planning decisions made by Buckinghamshire Council since the last meeting:

* 23/01352/ALB - Listed building consent for conversion of outbuilding to habitable space. Single storey rear extension. Including repair and reinstatement works and off street parking – 14 Old End. CONSENT GRANTED
* 23/01351/APP – Householder application for conversion of outbuilding to habitable space. Single storey rear extension. Including repair and reinstatement works and off street parking – 14 Old End. APPROVED
* 23/01654/APP – Householder application for single storey rear and side extensions – 20 Old End. APPROVED
* 23/01674/VRC - Variation of condition 2 (Approved drawings) attached to planning permission 22/01342/APP (Householder application for removal and replacement of existing fibre cement slates to main roof, catslide roof and porch roof, lower sill to central dormer window, new windows and associated lead work to 3no. dormer windows and PV panels (inset) to rear roof slope (south east)) to allow for the addition of 4no. PV panels – Bennetts Farmhouse, Main Street. APPROVED

Planning applications pending consideration by Buckinghamshire Council:

* 22/03735/APP Householder application for proposed freestanding solar photovoltaic system – College Barn, Thornborough Road
* 22/03695/AOP – Outline application for up to 81 dwellings and associated works with all matters reserved except for access – Land North of A413.

Schedule of payments paid between meetings:

* Wave: £86.67 – Pavilion water 15/4/23 to 14/7/23. Direct debit 29/7/23
* R Gough: £52.50 – Caretaker for July. Paid by standing order
* M Jackson: £50 – Securing the gates for July. Paid by standing order
* P Molloy: £552 – July salary and expenses. Cheque 102419
* JDB Plumbing & Heating; £76 – Repair to changing room toilets. Cheque 102420
* Lynch Garden Services: £240 – Mowing the playground x 3. Cheque 102421
* ACS Services: £55 – Fuel for mowing the woods. Cheque 102422
* Tame Your Garden: £600 – Mowing the village on 1/8/23. Cheque 102413
* NPower: £365.57 – Street lighting for June. Direct debit 15/8/23
* NPower: £24.92 – Street lighting for June. Direct debit 15/8/23
* JDB Pluming & Heating: £68 – To repair toilet in the changing room. Cheque 102424
* EON Next: £216.18 – Pavilion electricity. Cheque 102425
* PKF: £378 – External audit. Cheque 102426
* M Tweed: £21– Cleaning the pavilion. Cheque 102427
* Phillips Print & Stationers: £230.67 – August/September Pump. Cheque 102428